

CEDHP Office of the Dean Administrative Responsibilities Overview

Dean - Pamela "Sissi" Carroll

College Executive Officer
College Council
Accreditation & FLDOE Program Approval (Roanne Brice)
Assessment & Analytics (Matthew Munyon)
Academic Unit Leaders (Jay Hoffman, Mike Hynes, Glenn Lambie)_
Morgridge International Reading Center (Sandra Robinson)
Toni Jennings Exceptional Education Institute (Sandra Robinson)
Technology - UCF IT Liaison (Larry Jaffe)
Development (Curtis Proctor)
College Outreach/Communications (D'Ann Rawlinson)
Community Engagement (Brenda Thompson)
Community Relations (Rich Sloane)
International Education (Karen Biraimah)

Associate Dean for Academic Affairs - Jesse Perez "JP" Mendez

Doctoral Programs
Ed.D. in C&I and Executive Ed.D. in Ed. Leadership (Mike Hynes)
Graduate Affairs (Andrea Withington)
Graduate Recruitment/Retention (Jordan Grushka)
Graduate Student Awards
Undergraduate Affairs (Andrea Small)
Graduate & Undergraduate Academic Appeals
Undergraduate Recruitment/Retention (Caroline Pratt Marrett)
Student Scholarships - Financial Assistance (Caroline Marrett)
Clinical & Field Experiences (Elizabeth Hoffman)
STEP Program (Connie Goodman)
College and University Committees (graduate/undergraduate related)
Community/State College Articulation
Initial Teacher Preparation Interaction w/ FLDOE (Roanne Brice)
FACTE
TEACH Grants (Carolyn Hopp)
Teacher Education Partnerships
Professional Development Schools
School District Liaison
Distributed Learning
UCF Online
Order of Pegasus - Undergraduate and Graduate
Honors Program (Sherron Roberts)
National Merit Scholars
Regional Campuses (Academic Unit Leaders & Budget Office)

Associate Dean for Research - Dave Edyburn

Interdisciplinary Research Initiatives
Contracts and Grants (Tom Owens)
Compliance - ARGIS
Centers and Institutes
PEER Service Center (Bonnie Swan)
Student Scholarship - Undergraduate & Graduate Research
UCF Holmes Scholars Program (Carolyn Hopp)
Facilities for Externally Funded Projects
Teaching Academy Fellows
Federal and State Legislative Coordination (research funding related)
Faculty Scholarship
Faculty Development
Promotion and Tenure
Annual Evaluation Standards & Procedures (AESP) Oversight & Consulting
Faculty Awards: RIA, SOTL, TIP, Excellence in...
Sabbaticals
College and University Committees (research and scholarship related)
University & College Committees Elections (Lindsay Archambault)
College Governance
Employee Relations - Faculty
Emeritus Faculty

Assistant Dean for Administrative & Financial Affairs - Allison Jefferson

Hiring - Faculty & Staff
Employee Relations - Staff
Conflict of Interest Reporting
Human Resources Liaison
Staff Development
Teaching Academy (D'Ann Rawlinson)
Budget (Dennis Reussow)
Facilities (Benie Harris)
Room Reservations (Lindsey Walker)
College Personnel Directories
Wellness Research Center (Jay Hoffman)
College and University Committees (personnel and budget related)